

Import Course Content into Scholar

(From course on the same server)

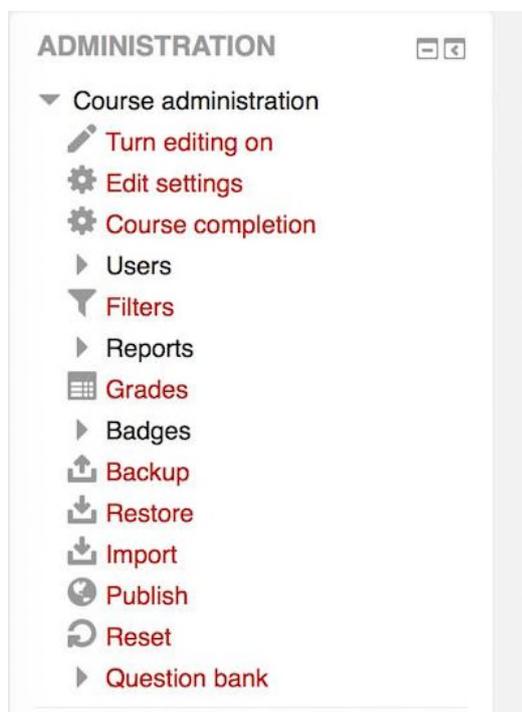
(Moodle 2.9)

January 17, 2016

To move course content from another course where you are the teacher and both courses are located in the same server.

Go to the course where the content is being **IMPORTED INTO**.

Find the course administration block below and click on the line called **IMPORT**



You must know the actual name of the course where the course content is coming **FROM**

Find a course to import data from:

Select a course More than 20 courses found, showing first 20 results

Course short name **Course full name**

Enter the name of the course in the box that you are searching for if the list did not automatically include the course you were seeking.

Once you have identified the course you are seeking you will see a list like this to choose from.

Find a course to import data from:

Select a course Total courses: 2

Course short name	Course full name
<input type="radio"/> 16/SP SPSC-372-A	16/SP Research Methods Ex Sci (SPSC-372-A)
<input type="radio"/> 15/SP SPSC-372-A	15/SP Research Methods Ex Sci (SPSC-372-A)

Click the radio button to the left of the name of the class where the content is coming **FROM** and then click the word **CONTINUE**. The next page is the image below.

If you want **ALL** the course content from the previous course, then click the **JUMP TO FINAL STEP** and the content will be moved. If you only wish to move some of the content continue following these instructions.

1. Course selection ► 2. Initial settings ► 3. Schema settings ► 4. Confirmation and review ► 5. Perform import ► 6. Complete

Backup settings

- Include activities and resources
- Include blocks
- Include filters
- Include calendar events
- Include question bank
- Include groups and groupings

Click the word **NONE** below, then click the box located to the **RIGHT** of the weekly/topics box name and then also click the box to the right of any item that is located in that box that you wish to move.

1. Course selection ▶ 2. Initial settings ▶ 3. Schema settings ▶ 4. Confirmation and review ▶ 5. Perform import ▶ 6. Complete

Include:

Select **All / None (Show type options)**

General

News forum

Research Project Idea Discussion

January 13 - January 19

Meet & Greet Introduction Board

The next page will have a **green check mark** next to any item you have selected and a **red X** next to any item that you do not want.

Grab File Edit Capture Window Help

16/SP SPSC-372-WEB: Import

https://scholar.simpson.edu/moodle/backup/import.php

Scholar Admin User Schola

1. Course selection ▶ 2. Initial settings ▶ 3. Schema settings ▶ 4. Confirmation and review ▶ 5. Perform import ▶ 6. Complete

Backup settings

Include activities and resources

Include blocks

Include filters

Include calendar events

Include question bank

Include groups and groupings

Included items:

General

News forum

Research Project Idea Discussion

January 13 - January 19

Remember to click the **continue** button at the bottom of the page.

The next action will be the appearance of a **progress bar** that will move as the process is happening with a time estimate to completion.

The screen below appears when the process is done. Click the box **CONTINUE** and you will be taken to the course with the new content in place.



The content will be move to the same block or location in the new course where it was located in the old course.

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