If you ever have the need to print a degree audit report, you will want to consult these instructions. SC Connect is not always proficient at printing of degree audits. With the help of our fantastic work study students, we have some recommendations for you in case the need arises to print.

If you have a Windows machine:
- If you use Internet Explorer, you can print from within the browser. (This is what we recommend as the solution.)
- If you use Chrome or Firefox (or IE), you can follow these instructions. You will lose colors if you use Firefox, but that may not be important.
    1. After generating the Degree Audit, press Ctrl-A to select all.
    2. Press Ctrl-C to copy.
    3. Open a new document in Word and change the orientation to Landscape.
    4. Press Ctrl-V to paste.
    5. Because this copied in the entire portal screen, you will want to delete some of the clutter that appears at the top of this document. Highlight and delete everything above the text that reads 'Degree Audit Click to close tab.'
    6. Hover the mouse over the text that says 'Degree Audit Click to close tab' and right click on the + symbol in the upper-left corner and click delete table.
    7. Now you are ready to print.

If you have a Mac:
- We recommend you use Safari. You can print from the browser – although it wraps text and can be confusing. It looks better if you follow these steps:
    1. After generating the Degree Audit, press Command+A to select all
    2. Press Command+C to copy
    3. Open a new note in Notes
    4. Press Command+V to paste
    5. Delete everything above and including 'Degree Audit Click to close tab'
    6. Press Command+P to print