**Theme House Information and Requirements:**

* Each house is required to accomplish three theme-related projects each semester. The House Manager is ultimately responsible for making sure these occur.
* Projects should be designed to build connections and/or provide resources for the campus or Indianola community.
* Groups will need to meet with their house advisor at the start of each semester to discuss and plan their programs for the semester. After dates and details have been determined, information should be passed along to Jessica Stormoen.
* The House Manager is the liaison between the house and Residence Life (job description below).
* Failure to complete house requirements may lead to a 100-point addition to lottery numbers for the following year.
* All Theme Houses are designated as alcohol-free spaces. This includes all common areas as well as private rooms.
* In order to park in the parking lots and driveways around theme housing, a Simpson parking decal is required.
* Theme House members should also consider that the houses are nearby private residences in the Indianola community. Members should always be respectful to not disturb the community neighborhood.
* Students who apply for a theme house are ineligible if they have been found responsible for multiple Simpson policy violations. Additionally, if Theme House members have policy violations while living in the house, they could be subject to removal from the house.
* After houses have been selected for the upcoming academic year, the theme managers will need to arrange a time to meet with their advisor and Jessica Stormoen to discuss programming/engagement parameters for the next academic year.

Please be thoughtful when choosing to live with others (if you’ve had issues living with them before, chances are those same issues will happen again). This is a binding agreement between you and the people you are choosing to live with. Roommate changes are not permitted for completed applications of returning students, unless unusual circumstances are present.

Groups submitting invalid applications will not be allowed to participate in the housing selection process. An application is considered invalid if it contains one or more individuals who:

* Are not registered full-time for Fall 2025 by April 1st.
* Have an outstanding account balance with the Business Office over $200.
* Have successfully petitioned to live off campus.
* Have already been housed in a theme house, Greek house, or have completed placement with your accommodation needs.
* Are listed on more than one application (all applications the person is listed on are invalid until this is resolved).
* Are studying abroad for Fall 2025.

Groups submitting fraudulent applications will not be allowed to participate in the housing selection process. Applications are considered fraudulent if they include individuals who intend to withdraw, graduate, or live off campus.

Applications should be completed when turned in (ex. If applying for a 4-person apartment, there must be 4 names on the application). Incomplete applications may be accepted but will be moved to the end of the rankings for the type of requested housing. Incomplete applications may be combined with other incomplete applications. Individuals on incomplete applications may be split up and assigned with other groups as needed. Those who are not on any application will be matched with the help of the Department of Residence Life during late spring or summer.

***To ensure consideration, all accommodation requests due to disabilities that would impact placement during this process must be reviewed and approved by the Director of Student Accessibility Services, Karen Lynch, by Friday, February 14th, 2025. Housing selection for those with approved accommodations for single rooms and/or private bathrooms will be contacted via email February 20th through 24th, 2025, to select their housing for the 2025-2026 academic year.***

Signatures are required in all cases except for students currently studying abroad. Signatures represent intent to live on campus and constitute a housing agreement with associated fees for the following year. [Rates are available at this page](https://www.simpson.edu/business-and-finance/).

Gender-inclusive housing is available as an option, meaning that students can have multiple genders of people in one space. [More information is on the agreement form is available here.](https://www.simpson.edu/life-at-simpson/housing-dining/)

**Food Plan Options per semester**

|  |  |
| --- | --- |
| **19 Meals per week, $25 flex** | $2848 |
| **12 Meals per week, $150 flex** | $2848 |
| **7 Meals per week, $200 flex\*** | $1786 |

**\*7Meals per week is only available to apartment and themed house residents or commuters**

**Room Options per semester**

|  |  |
| --- | --- |
| Room Standard (Barker, Kresge, Buxton, Picken) | $2652 |
| Room Single – added to room charge | $550 |
| Room – Theme Houses & Apartments Only | $2952 |
| Station Square Apartments | $3125 |
| Room – 2 Person Detroit Apartments (Apt rate + Single) | $3475 |

Theme Housing options

* 901 N E Street, Units A and B – This is a duplex unit that is currently not themed.
	+ These units are available for groups to apply for but will require a theme to be developed for it. Acceptable examples of a theme can be related to enhancing and supporting a specific student population such as multicultural, international student, LGBTQIA+, SARA’s, etc.
	+ Each side of the house can hold up to 8. Groups that apply should have at least 6 students on the application and have a plan in place to fill the remaining open 2 spaces.
	+ Each side of the house has 2 double bedrooms upstairs, with a bathroom, and the basement has a large bedroom and bathroom in the basement with in house laundry.
* 903 North E Street – (Performing Arts House)
	+ Five members. Two 2-person bedrooms, one 1-person bedroom, and two bathrooms with laundry in-house.
* 705 North D Street (Women & Gender Resource Center)
	+ Four members. Two bedrooms upstairs, with flexibility for two more potential bedrooms on the 1st floor and two full bathrooms. In-house laundry. Applicants for this house will demonstrate a commitment to women and gender topics on campus and help assist in the planning and implementing of March to End the Isms. This house will be advised by Jessica Pierce.
* 707 North D Street (Carver Cultural Center)
	+ Five members. Three 2-person bedrooms, one 1-person bedroom, and 1.5 bathrooms with laundry in house. Students who apply for this house either need to be Carver fellows or active members of BSU. Members of this house will be integrally involved in the planning and implementing of events for MLK Celebrations, George Washington Carver Day, and March to End the Isms. This house will be advised by John Cardamone and/or the Director of Cultural Identity and Belonging.

Advisor Responsibilities: Advisors are expected to work with house managers to advise program ideas & strategies, provide guidance on house issues, and maintain a general awareness of the goals and progress of the house.

Theme House Manager Job Description

Performing Arts House

* Responsible for being the primary communication liaison to both house advisor and Area Coordinator.
* Notify the Department of Residence Life regarding room assignments and work order issues.
* Aid in resolutions with roommate or housemate disagreements.
* Work with Associate Director of Residence Life to facilitate the closing of the house at the end of academic year.
* The position is an unpaid, volunteer position within the Performing Arts house.

Carver Cultural Center, Women & Gender Resource Center (potential funding available for other appropriate themes)

* Responsible for being the primary communication liaison to both house advisor and Area Coordinator.
* Notify the Department of Residence Life regarding room assignments and work order issues.
* Aid in resolutions with roommate or housemate disagreements.
* Work with Area Coordinator to facilitate the closing of the house at the end of academic year.
* Responsible for planning, organizing, and implementing at least 3 house-led programs per academic semester. These efforts are likely the result of all the house members and should be in collaboration, although the house manager is the person ultimately responsible for these activities.
* Payment for the house manager is $1,000 for the year, divided over 10 payments (paid on the 15th of each month from September through June). Payments will be modified in the event of house manager only being present on campus for a portion of the academic year. This is considered a paid student position on campus.

Application Questions:

Please answer the following questions as a group. Please be thorough in your answers and attach responses to this application.

1. Why is the theme of the house you are applying for important to campus and to you as individuals? How does the theme help provide support for the campus or Indianola community?
2. What will the mission and vision of your theme house be and how will this further the mission of Simpson College?
3. Please identify three goals that your group hopes to achieve through living in a theme house, and please indicate what steps you will take to achieve them.
4. Please describe at least three events your house would like to plan in the next academic year. For this portion of the application, assume that you have a budget of $300 to spend over the three programs. Consider how you would prepare for and run the event, advertising ideas, goals for program, etc. Have program advertisements and ideas prepared to present during your Theme House interview.

## Theme House Proposal 2025-2026

|  |  |
| --- | --- |
| House Name:  | Proposed House Address: |
| House Manager: | Phone Number: |
| House Advisor: | Advisor Campus Phone: |
| Advisor’s Signature: | Date: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **ID #** | **Name (print)** | **Cell Phone** | **Meal Plan** |
| 1. |  |  |  |  |
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| 8. |  |  |  |  |

***An alternate is someone who agrees to have their housing assignment changed and be moved into the house if a vacancy occurs from the group above. The alternate will be notified (not consulted) by Residence Life if their housing assignment is changed.*** Alternate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applications are due Friday, February 14th, 2025, to Residence Life, located in the Student Development Suite in the Kent Campus Center.** Interviews for theme houses will be on Monday, February 17th through February 19th, 2025. When applications are submitted, groups will sign up for an interview time. If possible, multiple members should be present for the interview.

PLEASE NOTE: Applications that are under capacity for the space they are applying for will NOT be accepted. You must fill your house to its maximum residential capacity. If you have students graduating at semester, please also have a plan in place to fill those vacancies mid-year.

My signature on this form acknowledges that I understand the following:

1. Food Plans for the 2025-2026 academic year can be changed through the first two weeks of each term. To change, use the Food Plan Change Request form located on SC Connect.
2. Winter break dates (published in the catalog) are excluded from this agreement and the individual student is responsible for finding accommodations during these periods. Students who would like the privilege to remain on campus during the recess periods and who are not required to be on campus for an approved college activity (academic, athletic, or co- curricular requirement) will be charged the communicated rate (nineteen dollars ($19) per night) for the duration of their stay and must seek and be granted prior approval from the Residence Life Office.
3. Students who apply to live in theme houses understand and agree to the Substance Free Agreement (no alcohol) of this building. Students found responsible for violating these policies are subject to removal from the building.
4. Students who are placed in ADA units understand that if there is an accessibility need for a student, those students can be assigned to the space, if there is an opening, or that those in the space may be relocated to another building

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