

SIMPSON URBAN STUDIES INSTITUTE (SUSI) SMALL GROUP RESEARCH GRANT APPLICATION

SUSI Mission Statement

The purposes of the Simpson Urban Studies Institute are to involve departments in all academic divisions of the College in research, to serve the larger Des Moines metropolitan area and to increase experiential learning opportunities for students under the guidance of Simpson faculty.

Criteria for SUSI Small Group Projects

SUSI Small Group Research Grant projects must

- have a research component
- include Simpson students
- have a Simpson faculty sponsor
- produce a final report of the research results beneficial to the Des Moines metropolitan area

Grant Awards

SUSI Small Group Research Grants are for a maximum of \$2000. Applications for Small Group Research Grants are to be completed by a Simpson College faculty member and at least one Simpson student. The award can be used to fund the research process (e.g. photocopying, mailing expenses, supplies, travel to and from the research site, equipment, computer software, travel to libraries). Grant proposals may also include in the \$2000 award up to \$500 for a faculty stipend and up to \$500 for travel to a conference to present research results.

Application Requirements

Each grant proposal should contain the following

- Name, phone number, and email address of faculty sponsor
- Name, phone number, and email address of each student participating the project
- **Project narrative** that includes
 - an overview of the project
 - how the project fits into the mission of SUSI
 - a description of the final research product (paper, poster, painting, CD, etc.)
 - how the project results will be communicated to others
- **Project timeline**
- **Project budget** that clearly connects expenses to the research process. (Note that the
- expenses for a project must all be incurred during one Simpson College fiscal year.)

Submit grant proposals electronically to the Co-Directors of Undergraduate Research (undergradresearch@simpson.edu).