

Job posting:

Residence Life Assistant Director – First-Year Halls and Greek Houses

The Department of Residence Life at Simpson College is seeking applications for an opening of the position of Assistant Director. The AD position oversees two residential areas: 300-350 first-year students within two residence halls and 100-150 students living in five fraternity and sorority houses. The Assistant Director is responsible for the development and supervision of 17 student staff members over the two areas, development of programming for first-year students, and helping facilitate the development of an academic and responsible community.

Bachelor's degree required, Master's degree in a relevant field strongly preferred. Position is 12-month, live-in. Remuneration is an apartment with personal laundry, office separate from living quarters, meal plan (while school is in session), utilities/cable TV/wired and wireless internet, garage, annual salary, and full benefits package. Spouses/Domestic partners and pets possible. While the Assistant Director's main responsibility is within the residential community, opportunities may exist to obtain small collateral experiences in the Division of Student Development as desired.

Simpson College is a vibrant four-year private college affiliated with the United Methodist Church and located in Indianola, Iowa. Simpson's full residential community houses around 90 percent of the college's full-time population of approximately 1100 students. The town of Indianola has a population of around 16,000 and is located 12 miles south of Des Moines.

Interested candidates should send a letter of application, resumé, and the names and contact information for three professional references to Luke Behaunek, Dean of Students, Simpson College, 701 North C Street, Indianola, IA, 50125 or by e-mail (.pdf preferred) to: luke.behaunek@simpson.edu.

It is the policy and practice of Simpson College to provide equal educational and employment opportunities for all. Review of applications will begin upon receipt and continue until the position is filled. The anticipated start date of the position is January 4, 2021, although this may be negotiable.