

Simpson College is now accepting applications for the part-time 12-month position of Resource Access Coordinator at Dunn Library. This 28-hour evening coordinator (5 pm-10 pm Sunday-Thursday during the academic year; earlier hours during May Term, breaks, and summer) joins the library team to help train and motivate 30 student employees for OCLC WorldShare and reciprocal borrowing tasks. In addition, this position oversees library holds, recalls, stacks, and serials maintenance. The coordinator will also process reciprocal borrowing requests for other libraries. Candidates must be enthusiastic, conscientious, detail-oriented, work well with college students and the public, and be adept with computers and maintaining patron confidentiality. B.A. required; library experience preferred.

Interested candidates should send a letter of application, resume, and the names and contact information for three professional references to: Human Resources, Simpson College, 701 North C Street, Indianola, IA 50125 or by e-mail (pdf please) to [\*\*employment@simpson.edu\*\*](mailto:employment@simpson.edu) Review of applications will begin immediately and continue until the position is filled.

Simpson College does not unlawfully discriminate and aims to employ persons of various backgrounds and experiences to help constitute a diverse community. We are particularly interested in receiving applications from members of underrepresented groups. You will find the entire EOE statement at: [\*\*http://simpson.edu/employment-opportunities/\*\*](http://simpson.edu/employment-opportunities/) Successful applicants will demonstrate a commitment to cultural diversity and the ability to work with individuals from diverse backgrounds. Employment will require a criminal background check, which may include, but is not limited to criminal history, national sex offender search, and motor vehicle history.