

Compensation for Workshop Attendance

Steve Griffith, Vice President and Dean for Academic Affairs 5/08/06

The enhancement of professional skills is considered to be among the normal professional duties of fulltime faculty members. Normally, faculty members will not be compensated beyond their regular annual salary for such activity.

On occasion, faculty members will be invited to participate in various pedagogy, general education, and advising workshops during the academic year. In addition sometimes faculty are asked to attend workshops or to take on special responsibilities that fall outside of the regular school calendar. Possible compensation for participation in all workshops or events should be made clear at the time of the invitation.

Generally any stipend offered is not meant to be an adequate measure of the value of faculty professional work but a simple recognition of faculty time. Typically, faculty will receive no more than \$100 per day in such recognition. Additional compensation may be available should the activity be ongoing or if there is an expectation of a significant work product. Such stipends may be considered IRS taxable income for withholding and reporting purposes.