

Sabbatical Eligibility (11/10/11)

Steve Griffith, Senior Vice President and Academic Dean and Faculty Personnel Committee

Eligibility for sabbatical leave is governed by Part II, Section 13.1.0 and Part III, Section 8.1.0 of the Faculty Handbook. As indicated in these sections, faculty members are eligible for sabbatical after serving “at least six years of service” at the college. In the case of a faculty member applying for a sabbatical for the first time, application is normally made in the sixth year of full-time service and the sabbatical is taken in the seventh year. For most faculty, this pattern is repeated throughout her or his career. The clock resets at the beginning of the following academic year. Full-time service, for the purpose of sabbatical eligibility, is defined as teaching a normal load (currently six courses) during fall/spring/May Term in any given academic year. Partial semesters of service, consisting of 50% or greater (for example, a faculty member is replaced partway through a semester due to health or other reason) will normally count as part of the six years required for sabbatical eligibility. Semesters where the faculty member does not provide any full-time service (unpaid leave of absence, paid leave of absence, or FMLA leave) will not count towards sabbatical eligibility or towards the required one year of service normally required after a sabbatical.