

TUITION REMISSION APPLICATION

For Simpson Employees/Dependents

THIS APPLICATION MUST BE COMPLETED AND APPROVED BY THE DIRECTOR OF HUMAN RESOURCES

Tuition Remission is granted to those who meet the requirements set forth in the Simpson College Handbook. **It is your responsibility to read the Tuition Remission Policy Statement contained in the Employee Handbook.** Upon completion of this application, submit it to the Director of Human Resources in Hillman Hall.

SIMPSON EMPLOYEE INFORMATION

Name _____
Last First Middle

Address _____

Birth Date _____ Parent Email _____

Work Phone # _____ Home Phone # _____

STUDENT INFORMATION

Name _____
Last First Middle

Address _____

Birth Date _____ Student email _____

Work Phone # _____ Home Phone # _____

Relationship to Employee _____

Academic year student is applying for tuition remission _____

Are you working towards a Baccalaureate Degree? Yes ___ No ___

If yes, have you applied for admission? Yes ___ No ___ Are you accepted? Yes ___ No ___

I am applying for Tuition Remission for the terms and hours indicated below:

Summer Session 1 ___ Summer Session 2 ___ Summer Session 3 ___ Fall ___ Spring ___

Day Credit Hours ___ Evening Credit Hours ___ Term I ___ Term II ___ Term III ___ Term IV ___

Audit ___ MACJ Program ___ MAT Program ___

You must complete the "Free Application for Federal Student Aid." Have you already done so? Yes ___ No ___

Employee Signature _____ **Date** _____

Student Signature _____ **Date** _____

Employee Start Date _____

Director of Human Resources Approval _____ **Date** _____