

Assistant Lighting Designer Production Expectations

ASSISTANT LIGHTING DESIGNER (specific area expectations)

- Meet with the Lighting Designer and establish specific expectations for the production process. Set up weekly meetings with the designer during the course of the process.
- Compose and publish a clear job description detailing your responsibilities, tasks and deadlines for the project.
- Expect to be involved with all aspects of the lighting design, as directed by the Lighting Designer. This may include but is not limited to:
 - Perform textual analysis.
 - Assist the Lighting Designer in producing Design Documentation (see below for complete list of Lighting Documentation).
 - Assist the Lighting Designer, Lighting area Supervisor and Lighting UGA in maintaining, hanging, circuiting, and patching instrumentation.
 - Assist the Lighting Designer in selecting and acquiring color media, gobos, and other movable lighting gear for the production.
 - Acting as a liaison between the Lighting Designer and the Lighting Supervisor and the Lighting UGA.
 - Attending and participate in light focus and cuing.
 - Take notes for the Lighting Designer during lighting and technical rehearsals
 - Work on a specific project or process (making gobos, creating lighting effects, etc.)
 - Beginning with first full production meeting, keep a daily log on Scholar page for your section of THTR122

DATES AND DEADLINES:

To be determined for each individual project

ASSISTANT LIGHTING DESIGNER DOCUMENTATION EXPECTATIONS

- I **PRELIMINARY RESEARCH (presented at initial or early design meeting)**
 - Photos, collages, any other visual or other research material that may assist the designer.
 - II **PRELIMINARY SKETCHES (presented at early design meeting)**
 - Suggestions of major scenes or looks.
 - VII **CUE SHEETS (several iterations updated daily once tech begins)**
 - Preliminary (due for paper tech or earlier)
 - Finalized cue sheet detailing: (due before opening performance)
 - Cue sequence.
 - Channel/Dimmer levels for each cue.
 - VII **VISUAL PRODUCTION EVIDENCE (Required for Undergraduate Research Symposium, not included in Lobby Display)**
 - At least 6- 10 images (more as necessary)
- Note:
- All Materials must be labeled with: Title of Production, Act and Scene, and Designer's name.
 - All Materials must be presented at final design meeting (except as noted).
 - Students will produce this material in 2 "phases"
 - The first phase will be on display for the theatre-going public during the production.
 - The second phase will be a process leading toward display at Undergraduate Research Symposium.
 - Displays should be securely but non-destructively mounted on panels and may be up to 36" x 48" in size plus a notebook or model
 - Signature indicates acceptance of all conditions on this and following page: