

Voice and Piano Studio Assignment Policies
Department of Music

Approved and Ratified by Music Faculty: 4/19/2016

The Department of Music considers the following in assigning students to voice and piano studios:

Regarding numbers (not quality) of students:

- The department first assigns majors to spots in tenure-track lines with specialty in the area (DMA or professional experience in voice or piano).
- The department then assigns majors to full-time, non-tenure-track lines with specialty in the area where they exist.
- The department finally assigns majors to part-time adjunct lines or other full-time faculty teaching overload with specialty or proven success teaching in the area where they exist.

Regarding the process by which students are assigned (assuming ample numbers exist):

- Whenever possible, a student's request for a teacher will be honored assuming the assignment is mutually agreeable to the applied teacher.
 - o The department reiterates its concern that when appropriate ALL FACULTY should be recruiting for Simpson College rather than individual studios to prevent the loss of prospective students should a studio fill or a faculty member leave the institution.
 - o Further, ALL FACULTY must be active recruiters for the college and department.
- Assuming no issue regarding the quantity of students to assign, the process for assigning applied teachers in the voice and piano area will be as follows:
 - o The Chair of the Department and the Area Coordinator (with an invitation to all *full-time faculty* teaching with specialty in the area) shall gather on the Sunday prior to the beginning of classes to review student requests and current rosters.
 - o By a process of consensus when possible, each area will make assignments with the following criteria in mind:
 - Student requests
 - Faculty availability – must at least fill all full-time lines prior to assigning any student to part-time faculty members
 - Full-time faculty willingness to teach an equitable and reasonable overload (not to exceed the equivalent to 4 academic credits)
 - Faculty strengths and style in relationship to perceived needs of the student based upon the audition
 - o Should consensus not be possible, the Area Coordinator will make a recommendation to the Chair. The final decision regarding load and placement will rest with the Chair.