

SCHEDULING NORMS

Department of Music

Ratified and approved by the faculty: 4/19/2016

The Department of Music regularly considers the following in scheduling its performance events:

- In an effort to allow students to support one another and take part in varied events, the department does not schedule conflicting performances or rehearsals.
- The department prohibits student recitals and performances on Saturdays except in exceptional circumstances.
- The department does not schedule student recitals on the same day as other ensemble performances.
- Recitals for FALL semesters will be scheduled during finals week of the previous spring semester.
- Projected recitals for SPRING semesters will be scheduled during the first three weeks of the preceding fall semester.
- The department accepts requests for faculty performances at any time, but encourages the faculty to consider dates that do not conflict with heavy student engagement time (ie: opera rehearsal) because of limited student motivation.
- Whenever possible, the department attempts to avoid scheduling evening concerts or recitals during weeknights that hold opera rehearsals due to the generally short gestation period for opera production and the generally low student turn-out.
- When possible, the department will consider Wednesday evening religious life activities beginning at 9 p.m. in an effort to avoid conflict
- If a guest artist program is to be funded, it will come before the full faculty for approval and the development of a marketing strategy.