**EPCC Proposal Form for Designation in Embedded Skill:**

**Information Literacy (IL)**

**Department**: Click here to enter Department Name.

**Date**: Click here to enter a date.

**Proposed by**: Click here to enter proposer’s name

**Course Information**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course prefix | | | Course number | | | Course title | |
| Course catalog description | | | | | | | |
| Current catalog course?  (Select Yes or No) | | Yes | | How often will the course be offered? | Frequency of offerings | | |
| Number of credit hours | Credits | | Designation to be effective: | | Effective Semester | | Effective Year |

**For administrative use only. Reviewed by**

Gen. Ed. Dir.: Click to enter Gen Ed Dir’s name Choose Approval. Choose date.

EPCC Chair: Click to enter EPCC Chair’s name Choose Approval. Choose date.

**Definitions**: These terms are used in the Course Characteristics and Student Learning Outcomes below.

Resources: Information literacy applies to resources in a variety of formats including databases, the Internet, books, journals, expert information, films and visual imagery.

Research Strategy: This is a broad term that encompasses the skills necessary to locate and evaluate sources in the investigation process.

**Course Characteristics**: *By submitting this proposal the department agrees to verify that all offerings of this course, in any format, will contain these characteristics.* No information is needed here for this proposal. Choose an item.

IL CC1. offer explicit instruction in the use of information literacy skills including

* choose and refine a research topic
* identify key concepts and terms related to the topic
* help students develop an awareness that information exists in various formats

IL CC2. be developed in consultation with a research librarian for first time instructors of the course

IL CC3. require students to utilize information literacy skills in completing assignments

IL CC4. provide feedback that is designed to help students evaluate and improve information literacy skills

**Student Learning Outcomes (SLOs)**: 1) Describe examples of class activities (assignments, projects, papers, etc.) that might be used by the instructor to help students achieve each SLO.  2) Describe the artifacts that are collectible for assessment of each SLO.

A student who completes an IL course will be able to …

IL SLO1. execute a research strategy by identifying search terms and locating relevant information in a variety of resources

Examples of activities and collectible student artifacts: Click here to enter activities and collectible student artifacts.

IL SLO2. develop a research strategy by asking relevant questions and refining a research topic

Examples of activities and collectible student artifacts: Click here to enter activities and collectible student artifacts.

IL SLO3. evaluate information found through a research strategy for suitability

Examples of activities and student artifacts: Click here to enter activities and collectible student artifacts.

IL SLO4. use information responsibly by following copyright laws and guidelines for referencing and citation

Examples of activities and collectible student artifacts: Click here to enter activities and collectible student artifacts.