**Simpson College**

**Course Withdrawal Form**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Simpson ID Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Submit this form with all signatures to the Registrar’s Office before the last day to withdraw.***

***The last day to withdraw is posted online in the Academic Calendar. An Academic Petition is needed to withdraw after that date.***

**Important Information:**

* + This form is for withdrawing from a course between the end of the drop period and the last day to withdraw. To drop a class during the drop period, use the online registration system instead of this form.
	+ If you drop below 12 credits during the fall or spring semesters, you risk losing financial aid and/or athletic eligibility. Consult with the appropriate offices for specific information before completing this form.
	+ The advisor’s approval is not required, but the advisor’s signature is required to verify that the student consulted with the advisor. The signature does not indicate approval.
	+ The instructor’s approval is not required, but the instructor’s signature is required to verify that the student consulted with the instructor. The signature does not indicate approval. If the instructor is not available, see the department chair.
	+ To withdraw from Simpson College, contact Student Development.

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| Course Information |
| Term | Department | Number | Section | Title | Instructor Signature |
| *Example*:14/SP | ENG | 190 | A | Writing Workshop |  |
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