**CALL FOR PROPOSALS   
Diversity and Inclusivity Starter Micro-Grants**

**Purpose**

This in-house micro-grant program is designed to help faculty to identify ways of increasing diversity-related content and inclusivity in courses, majors, minors, or programs. The hope is that recipients of starter micro-grants will apply for a Diversity and Inclusivity Grant or a Diversity and Inclusivity Group Grant in the future.

**Process**

Grant applications are due in the Faculty Development Office. The format for the applications and the budget form are on the next pages of this notice. The applications will be reviewed by the Committee on Academic Diversity and Inclusivity and their recommendations will be forwarded to the Dean, who will make the final decision.

Preference will be given to proposals related to courses offered in the regular semester. Up to five proposals will be selected for funding in the current academic year. That money must be spent between June 1 and May 31.

**Reports**

Reports summarizing what the faculty member learned through the use of these funds is due by August 1. A summary of how the money was spent should also be included.

**Eligibility**

All faculty with full-time contracts in both the previous and current academic years are eligible to apply for funds so long as he or she has never received a Diversity Grant. That is, past recipients of Diversity Grants are not eligible to apply for the Starter Micro-Grant. Only one application per faculty member will be considered..

**Projected Expenses**

Each award will be for up to $200. The funding may be used for the purchase of books, webinars, or other materials. Up to $100 of the grant may be taken as a taxable stipend. Faculty must provide the College with expense receipts up to the amount granted.

**Diversity and Inclusivity Starter Micro-Grants**

Format for Applications to the Diversity and Inclusivity Starter Micro-Grant Fund

Please address your application to an interdisciplinary audience of your Simpson College colleagues, not to specialists in your field. Please submit your grant request to the Faculty Development Office. The CADI will review the applications and make recommendations to the dean ($200 grants) who will make the final decision. The application should include the following items:

1. Proposal Title

2. Name of the Proposer

3. Describe what you want to accomplish if you receive a Diversity and Inclusivity Starter Micro-Grant.

4. What resource(s) will you use to accomplish your goal?

5. A complete budget for the project. The budget should be submitted using the standardized budget form below.

6. Please indicate whether, if your proposal is funded, we may share your proposal with others. Your answer to this question will not influence whether your proposal is funded.

Possible Uses of Starter Micro-Grants

The list below is designed to spark ideas. It is not an exhaustive or restrictive list of uses for a starter micro-grant.

1. My professional organization has resources for incorporating diversity into courses. I’ll explore those resources and identify ways to increase diversity content in my course. (In #4, identify the professional organization and where their diversity resources can be found.)
2. There is a teaching journal specific to my discipline that has articles about diversity issues. I’ll read those articles and find a way to improve one of my courses. (In #4, identify the name of the journal and the name of at least two articles in that journal relevant to diversity.)
3. Because I teach in a professional area, I will learn how diversity is relevant to the professional lives of my students following graduation. I will identify a way to help students better prepare for that aspect of their careers.
4. I will identify at least 15 scholars in my field who illustrate the diversity of scholars and who have made important contributions to the field.
5. I will learn about inclusive pedagogies that I could potentially use in one of my courses.
6. I will learn how to handle difficult discussions when they arise in the classroom. (Resources you might find helpful: <http://www.difficultdialoguesuaa.org>, <https://commons.georgetown.edu/teaching/teach/discussions/>)

**SIMPSON COLLEGE BUDGET PROPOSAL FORM Diversity and Inclusivity Starter Micro-Grant**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  | **AMOUNT** |
| **Equipment** | | **$** |
| **1:** | **Cost:** |  |
| **2:** | **Cost:** |
| **3:** | **Cost:** |
|  |  |  |
| **Materials** | | **$** |
| **1:** | **Cost:** |  |
| **2:** | **Cost:** |
| **3:** | **Cost:** |
|  |  |  |
| **Travel Costs** | | **$** |
| **Airfare:** | |  |
| **Mileage: Number of miles @.56/mile or current mileage rate** | |  |
|  | |  |
| **Lodging** | | **$** |
| **Number of days @ $ /day** | |  |
|  | |  |
| **Other Expenses** | | **$** |
| **1:** | **Cost:** |  |
| **2:** | **Cost:** |
| **3:** | **Cost:** |
|  |  |  |
|  | |  |
| **TOTAL EXPENSES** | | **$** |
|  | |  |
| **AMOUNT REQUEST (not to exceed $200)** | | **$** |