

Owner Name: _____ Animal Name: _____ Breed: _____

Guidelines for Emotional Support Animals @ Simpson College

1. The Owner bringing an Emotional Support Animal (ESA) on campus is responsible for the safety, health, behavior and actions of the animal at all times.
2. The Owner is responsible for proper healthcare for the animal and clean-up in and around the property including but not limited to; flea/pest remediation associated with their animal.
3. The Owner is responsible for all costs associated with any damages and/or excessive cleaning needs caused by the animal.
4. If the Owner is to be absent from his/her residence overnight or longer the animal must accompany the Owner. In the case of an emergency or unexpected absence, the Owner must properly inform SAS.
5. A “dwelling unit” is the assigned living unit in the building of residence. It also includes public access areas in the owner’s building. The primary dwelling (location of the owner’s bed) is where the kennel, crate and/or litter box must reside.
6. In public or common spaces outside the primary dwelling, the Owners must keep the ESA on a leash/lead or crated at all times; wandering off leash is not permitted. The Owner must be in full control of the animal at all times.
7. The Owner is required to crate any ESA (except a cat) during scheduled Residence Life, Maintenance, and Custodial visits.
8. With the exception of cats, if the ESA needs to be left in a residential room unattended, the animal must be confined in an animal safe crate or kennel. Cats must be confined to the Owner’s bedroom (primary dwelling).
9. An ESA must not obstruct or disturb the community either in the residence halls, recreational areas, roads, walkways and passages on any part of campus, legitimate campus activities and any other university programs, spaces or activities.
10. Fur/Dander: The owner agrees to clean weekly, or as needed (if more often), their living space to minimize the accumulation of animal fur/dander. The owner is responsible for providing equipment necessary to clean their living space (i.e., broom, vacuum, duster, etc.).

Removal of an ESA from a College-Owned Housing Unit or Campus

The owner of an emotional support animal may be asked to remove the animal from college housing if the student or animal fails to comply with the guidelines. Violations or breach of any condition outline in these guidelines may result in the Residence Life office enforcing any one or combination of the following remedies:

- Verbal and/or written warning
- Charging the student for damages, cleaning, pest-control, or deodorizing.
- Removal of the animal within 7 days of written notification.
- Removal of the animal within 24 hours for aggressive or threatening behavior, as well as when the animal’s health/safety is in jeopardy.
- Contacting Animal Control Officers to exercise the authority granted by their agency.
- Pursuing Code of Conduct Violations for noncompliance for failure to remove the animal within eviction notification period.

Any violation of the policies outlined in this ESA Document may be considered grounds for immediate removal of the ESA. The owner will be afforded all rights of due process and will have the case heard by a hearing officer or Student Conduct Board as outlined in the Code of Conduct.

Questions? Student Accessibility Center (SAS) – 515-961-1515 -- SAS@Simpson.edu
OR Residence Life 515-961-1306 -- ResLife@Simpson.edu

THIS NOTICE MUST BE POSTED BY THE OWNER IN THE RESIDENCE OF AN APPROVED EMOTIONAL SUPPORT ANIMAL.
NOT HAVING THIS POSTED IS A VIOLATION OF THE AGREEMENT. Fall 2023